

**MINUTES OF
CITY OF DUVALL
COUNCIL MEETING
07-24-03**

7:00 P.M.

6:00 PM: WORKSHOP - Budget Forecast & Sewer Rate Structure

The City Council Meeting was called to order by Mayor Nixon at 7:04 PM.

Council Present: Julie Benjamin, Mark Cole, Pat Fullmer, Will Ibershof, Tom Loutsis, Jeffrey Possinger, Greg Von Tobel, Mayor Nixon

Staff Present: Doreen Wise, Steve Schuller, Glenn Merryman, Bruce Disend, Dianne Nelson, Jodee Schwinn, Lara Thomas, George Steirer.

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll in the amount of \$100,133.75; Claims in the amount of \$178,500.32; Under Council add: Councilmembers Will Ibershof and Julie Benjamin.

II. Comments from the Audience:

There were no comments from the audience.

III. Approval of Consent Agenda:

Was moved and seconded (Ibershof-Possinger) to approve the consent agenda which included Payroll in the amount of \$100,133.75; Claims in the amount of \$178,500.32; the Council Meeting Minutes of 7/10/03; and the corrected Council Minutes of 6/26/03. Carried. (7 ayes).

IV. Presentation: Duvall Library Board - Semi Annual Update

Paige Denison, Duvall Library Board, presented the Semi-Annual Report on the Duvall Library to the City Council. She explained some of the changes that have taken place in the library over the last several months, as well as introduced the new Librarian Don Julien. She also introduced KCLS Director Bill Ptacek and Regional Director Denise Siers.

King County Library System Director Bill Ptacek, announced that the King County Library has formally agreed to run a ballot issue in March 2004. He explained that the Library plans to do a better job this time at campaigning and educating the public. He

also emphasized that a new bond would not cost taxpayers anymore than what they are currently paying.

V. Scheduled Items:

1. Mayor: Mayor Nixon reported Congresswoman Jennifer Dunn contacted her to let her know that the City of Duvall may be getting an additional \$400,000 for the sewer treatment plant. She also announced that the State Auditor has finished his audit and the City of Duvall received a clean report with just 4 administrative suggestions.

2. Committee Reports:

a. Economic & Community Development Committee: Councilmember Julie Benjamin reported she attended a recent Chamber of Commerce meeting and the idea was discussed to create a map of downtown outlining the shops and available parking. She also would still like to do an outdoor movie at the high school this summer, and may be able to get some outside funding. If it's not this summer then maybe next summer.

b. Public Works Committee: Councilmember Mark Cole reported the Committee has been working on the tiered sewer rates and the sewer treatment plant project funding.

c. Community Safety Committee: Councilmember Jeffrey Possinger reported that the Committee is looking at establishing procedures in the city code addressing false alarms. There has been an overall increase in false alarms in the City. Councilmember Possinger also reported the Community Safety Committee recommends adoption of New Business Item #3 (AB03-47) *Interlocal Agreement for Jail Administration (Yakima County Contract)*

d. Finance & Administration Committee: Councilmember Greg Von Tobel reported that the Committee has been looking at tiered sewer rates versus flat sewer rates. They are also working on creating a policy for City "Reserves," and finishing a powerpoint presentation that will be used to share information with the community.

e. Public Outreach Committee: Councilmember Fullmer reported that Councilmembers Possinger and Benjamin hosted July's "Second Saturday" at City Hall. She said they brought the table, chairs, coffee and donuts outside onto the sidewalk. They received various questions and comments and some positive feedback on the "Second Saturday" idea. The Committee also discussed having a number of set workshops discussing city services and budget that could be put on for the public and rotated regularly.

3. Council:

a. Councilmember Will Ibershof reported that he has been asked if parking along Main Street could be changed to diagonal. He said if not, could lines at least be painted for the parallel parking? He also reported that he, Councilmember Von Tobel and Doreen Wise attended the Friends of Youth Board July Board Meeting. They are looking for ways to encourage the public to help grow the Youth Center. He reported that Sandblast had a wonderful turnout.

b. Councilmember Julie Benjamin wanted to thank Jerry Marlette for rushing down to the Summerstage concert on Wednesday evening and fixing the generator. She also reported that the parking situation is still pretty good even with the parking lot closure. She said the August 6 performers, Tingstad & Rumbel, are 2003 Grammy Winners.

4. Staff:

a. Doreen Wise, City Hall Administrator/Planning Director, reported that the City was awarded a \$13,000 grant to help with the City's Emergency Management Plan. The Plan must be complete by November. She also explained that the refund to the King Conservation District was for grant funds that the City did not spend on a project. Doreen also reported that she spoke with Puget Sound Energy regarding holiday lighting. PSE may be willing to drop power from every other pole and may be able to cover the cost as a donation. A new roof will be put on the library, as well as, new paint for the building. An awning will also be installed over the Rose Room outside entrance. The project should start in a week or two. Lastly, Doreen reported that she met with the Snoqualmie Valley cities managers regarding the Valley Recycling Coordinator position. They all agreed the position is no longer a one-person job and are working on a way to staff the Recycling Position together.

b. Glenn Merryman, Chief of Police, reported the first Duvall Police Department RAD (Rape Aggression Defense) training class recently graduated. He said he received a lot of good feedback on the training. He also commented that there were so many people interested in taking the class, that a second class scheduled to start in August is already almost full. The Chief also reported that Officer Turner has become a certified Active Shooter Instructor. Officer Turner will be able to provide the training to other officers.

c. Steve Schuller, Public Works Director, announced the Police Facility is underway! He said he may be bringing the contract for the modular building to Council in August. He reported that the Bruett Road project is going well. Steve informed Council that he will be going over the financial plan for the sewer treatment plant at the next Council Workshop.

d. Dianne Nelson, Finance Director, distributed the 2nd Quarter Financial Report. Dianne reported Operation Funds are right on track, Capital Revenues are down.

VI. Public Hearing: Thayer Creek Culvert Removal Shoreline Development Permit Application SDP03-001

Lara Thomas, Assistant City Planner, reviewed for the record the Thayer Creek Culvert Removal Shoreline Development Permit Application #SDP03-001.

8:00 pm: The Public Hearing was opened.

Carl Meyers, 26220 NE Stella St., Duvall, is concerned that changing the creek may disrupt or drain the ponds and the wetland habitat that is below the creek and along side

the Snoqualmie Trail. He emphasized that the eco-system there is finally healthy and self-sustaining.

Project Manager George Steirer addressed Mr. Meyers concerns and showed him on the map where the two culverts are being replaced. George will also take Mr. Meyers out to walk the site.

Albert Jones, 27026 NE Big Rock Road, said he feels most of the water in that creek is runoff six to seven months of the year. He doesn't believe there is any fish in the Thayer Creek and feels this is a waste of taxpayers money.

8:15 pm: The Public Hearing was closed.

VII. New Business:

1. (AB03-45) A Resolution #03-14 Approving the Thayer Creek Culvert Removal Shoreline Development Permit Application Subject to Certain Conditions.

Was moved and seconded (Loutsis-Von Tobel) to approve Resolution #03-14 approving the Thayer Creek Culvert Removal Shoreline Development Permit Application Subject to Certain Conditions. Carried. (7 ayes).

2. (AB02-46) Mayor's Appointment and Council Confirmation of Fay Littlefield to the Duvall Library Board to finish a 4-year term ending 12/31/04.

Mayor Nixon appointed Fay Littlefield to the Duvall Library Board Position #1, term ending 12/31/04. Was moved and seconded (Ibershof-Possinger) to confirm Mayor Nixon's Appointment of Fay Littlefield to the Duvall Library Board. Carried. (7 ayes).

3. (AB03-47) Interlocal Agreement for Jail Administration (Yakima County Contract). Was moved and seconded (Ibershof-Benjamin) to authorize the Mayor to sign Interlocal Agreement with Yakima County for Jail Administration. Carried. (7 ayes).

III. Executive Session: None

IX. Adjournment:

Was moved and seconded (Ibershof-Possinger) to adjourn. Carried. (7 ayes).
Meeting Adjourned 8:24 p.m.

Signed _____
Mayor Becky Nixon

Attest _____
Jodee Schwinn, City Clerk